



AUSTRALIAN ASSOCIATION OF LIVE STEAMERS

AALS Web Site

www.aals.asn.au

Limited

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15th February, 2010

To the Hon Secretary,

Dear Secretary,

Agenda for the 54th Annual General Meeting

The Agenda for the 54th Annual General Meeting of the Australian Association of Live Steamers Limited, to be held at the grounds of the Queensland Society of Model and Experimental Engineers Inc, Warner, Brisbane, on Saturday, 03rd April, 2010 at 7.30 pm, is in this mail.

The voting procedures are to suit the requirements of the Corporations Act 2001 and the **Proxy Voting Form** is for the election of Officers, special business, acceptance of applications for affiliation, and affiliation fees for 2010-2011. It is an appendix to the Agenda and consists of a **declaration page** which identifies the Club, nominates the Proxy and specifies the selected method of voting. Page two is an abbreviated list of the special business with 'tick boxes' for voting purposes. This allows four options:

- 1) Nominate a Proxy who will vote at the meeting at his/her discretion where your committee does not complete the 'tick boxes'.
- 2) Nominate a Proxy who can speak at the meeting with the votes already cast by your committee through completion of the 'tick boxes'.
- 3) Nominate a Board Member as Proxy to vote in accordance with the recommendations of the Committee as made in the agenda where you do not complete the 'tick boxes'.
- 4) Nominate a Board Member as Proxy (usually the Chairman) to cast your votes in accordance with your 'tick-box' selections.

Club representatives and delegates at the AGM will require to be made Proxies of the Club they represent. All Proxies at the meeting will be allowed to speak on the special business on the agenda. Each club **MUST** submit the Proxy Voting Form in order to participate at the meeting and this is required prior to the AGM for the Proxy Voting Forms to be processed. **Proxies will only be valid and accepted by the Company if they are signed and received by the Convention Secretary (i.e. mail your proxy to OSMEE, not me) no later than Thursday 01st April, 2010 at the address below:**

The Convention Secretary

OSMEE Inc

PO Box 322

EVERTON PARK, QUEENSLAND 4053.

- 1) All those participating at the meeting, i.e. the members, delegates and representatives need to be appointed Proxy for the Club, or Clubs they represent and be nominated by that/those Club/s on the Proxy Voting Form. There is one Proxy Voting Form per Club.
- 2) Registration of Proxies for the AGM will take place as usual on the afternoon prior to the AGM when Proxies will present their club credentials, this being a letter of introduction from the Club signed by the President and Secretary of that Club, or a form of identification agreeing with the name inserted on that Club's Proxy Form.
- 3) Proxies who will be voting at the AGM will receive a card, or similar, to identify them as voters at the meeting.

PLEASE NOTE: A Proxy cannot vote at the meeting if any selection has been made on the tick list section of the Proxy Voting Form (page 2). Nevertheless, a Proxy can speak on your club's instructions for or against an item regardless of whether he/she can vote or has already had the vote cast.

Remember the Southern Federation of Model Engineering Societies (England) Trophy; nominations will close at mid-day on the Friday of the Convention (02nd April, 2010). The best Australian prototype (the Bolton Trophy) and best first attempt (the Aradlay Triton Trophy) entry forms are included for your club to give to members who are attending the Convention.

Attached are:

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| 1. Agenda for 54 th AGM | 10. AMBSC agenda for Friday 02 nd April commencing at 7.30pm |
| 2. Proxy Voting Forms | 11. CVs of those nominated for a Board position |
| 3. President's Report | 12. Entry form for Bolton Scale Model Trophy |
| 4. Secretary's Report | 13. Aradlay Triton Trophy Conditions and Entry Form |
| 5. Insurance Officer's Report | 14. Southern Federation Trophy nomination conditions. |
| 6. ALSSC Report | |
| 7. ALSSC consultation process | |
| 8. ALSSC agenda for Friday 02 nd April commencing approximately at 4.30pm | |
| 9. AMBSC Chairman's Report | |

The Treasurer will forward the AALS Financial Report separately after the audit process.

Any additions to the list of departed friends can be made at the AGM.

I look forward to seeing you in Brisbane at Easter.

Yours in steam and model engineering,

Hugh.

Hugh Elsol, Hon Secretary, AALS.